

MAIL  
E-Mail  
(shikin-kz@gx.n-koei.co.jp)

## NK INTER-OFFICE MEMO


Ref. LKZ-CRC-010		
Day	Month	Year
07	Jun	2016

TO :
KZ Dept. (Accounting Group)



FROM : JA15R1003P
Hanoi City Ring Road No.3 Construction Project

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Project Manager  Maeda				
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Copy to : (Copy to be sent by <input type="checkbox"/> Sender, <input type="checkbox"/> Receiver)	Kept by :
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**Subject:** Submission Accounting Documents List –annual closing for FY 2016

Dear Sir,

We are sending the following documents to you as per 'O' in Mark line.

### Documents for the Accounting for June 2016

Document	KZ	Check	Remarks
1. Cash/Bank Book with receipt and other evidence		O	
2. Form 5(Account Payable)			
3. Certificate of Cash Balance		O	
4. Bank Statement		O	

Other Comments(If any)

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Regards

For Cash Book (VND)

DATE : 7 June 2016

## CERTIFICATION OF CASH BALANCE

PROJECT CODE No.

JA15R1003

PROJECT NAME

HNRR3 Project (DD)

NAME OF OFFICE

Project Office

1. CASH BALANCE IN CASH BOOK

VND 278,000.00

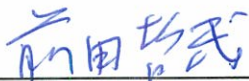
2. ACTUAL CASH ON HAND

DENOMI.	KIND	NUMBER	AMOUNT	REMARKS
500,000	NOTE		0	
200,000	NOTE		0	
100,000	NOTE	2	200,000	
50,000	NOTE		0	
20,000	NOTE	3	60,000	
10,000	NOTE	1	10,000	
5,000	NOTE	1	5,000	
2,000	NOTE		0	
1,000	NOTE	3	3,000	
500	NOTE		0	
500	COIN		0	
100	NOTE		0	
100	COIN		0	
50	COIN		0	
		TOTAL	278,000	

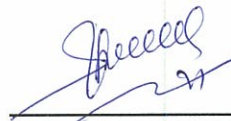
APPROVED BY

CHECKED BY

PREPARED BY



Tetsuya Maeda



Nguyen Thi Xuan Thu